

Guidelines for Transferring OYSHC Property

1. Consent letter from the original owner of the property with his or her passport photograph
2. Deed of assignment between the Assignor and the Assignee to be signed by both parties
3. Photocopy of Deed of sublease on the property or sworn affidavit on the transfer of the property with the passport photograph of the original owner
4. Evidence of payment of ground rent up-to-date
5. Valuation report on the property
6. Two photographs of the property from two different angles
7. Purchase of assignment form at the rate of N10,000.00 only by the Assignee
8. Payment of 10% consent fee of the value of the property